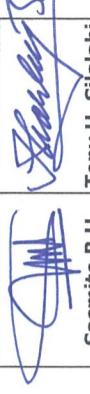
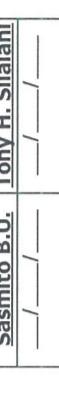
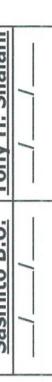
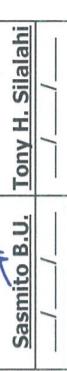


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| Made by: | Approved by: |
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| Key Performance Indicator Definition | Target | Main Activities / Projects | Sub-Activities | PROCESS IMPROVEMENT | | | | Control & Check Point | | | | Budget | Due Date | PIC | Schedule '22 | | | | Schedule '23 | | | | |
|---|--------|--|----------------|--|---|--|---|-----------------------|---|---|---|---------------|---------------|-------------------|--------------|-----|---|---|--------------|---|---|---|--|
| | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | | | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | |
| I. SPME | | | | | | | | | | | | Rp 53.000.000 | | SAB | | | | | | | | | |
| | | | | | | | | | | | | | | SAB | | | | | | | | | |
| I.1. Akreditasi Prodi P4 | | a. Persiapan Re-Akreditasi Program Studi P4 | | 1. Sosialisasi LED dan LKPS LAM-Teknik | | Daftar Hadir, Materi dan MoM | | | | | | | Jan'22 | SAB | | | | | | | | | |
| | | | | 2. Membuat activity plan penyusunan LED dan LKPS | | Finalisasi Activity Plan Re-Akreditasi | | | | | | | Jan'22 | SAB | | | | | | | | | |
| | | | | 3. Review LED dan LKPS | | Daftar Hadir dan MoM | | | | | | | Jun'22 | SAB | | | | | | | | | |
| | | | | 4. Simulasi AL | | Dokumen LED dan LKPS Program Studi | | | | | | | Jul'22 | BPM dan Eksternal | | | | | | | | | |
| | | | | 5. Mendaftar akun LAM-Teknik | | Akun LAM-Teknik Program Studi P4 | | | | | | | Jul'22 | ACE | | | | | | | | | |
| | | | | 6. Upload LED dan LKPS | | Review dan notifikasi pelaksanaan AL | | | | | | | Sep'22 | ACE | | | | | | | | | |
| I.2. Akreditasi Prodi TPM | | a. Persiapan Re-Akreditasi Program Studi TPM | | 1. Sosialisasi LED dan LKPS LAM-Teknik | | Daftar Hadir, Materi dan MoM | | | | | | | RP 53.000.000 | | Jan'22 | SAB | | | | | | | |
| | | | | 2. Membuat activity plan penyusunan LED dan LKPS | | Finalisasi Activity Plan Re-Akreditasi | | | | | | | Jan'22 | SAB | | | | | | | | | |
| | | | | 3. Review LED dan LKPS | | Daftar Hadir dan MoM | | | | | | | Jun'22 | SAB | | | | | | | | | |
| | | | | 4. Simulasi AL | | Dokumen LED dan LKPS Program Studi | | | | | | | Jul'22 | BPM dan Eksternal | | | | | | | | | |
| | | | | 5. Registrasi akun LAM-Teknik | | Akun LAM-Teknik Program Studi TPM | | | | | | | Jul'22 | ACE | | | | | | | | | |
| | | | | 6. Upload LED dan LKPS | | Review dan Notifikasi pelaksanaan AL | | | | | | | Sep'22 | ACE | | | | | | | | | |
| I.3. Akreditasi Prodi MI | | a. Persiapan Re-Akreditasi Program Studi MI | | 1. Sosialisasi LED dan LKPS LAM-Infokom | | Daftar Hadir, Materi dan MoM | | | | | | | RP 53.000.000 | | Feb'22 | SBU | | | | | | | |
| | | | | 2. Membuat activity plan penyusunan LED dan LKPS | | Finalisasi Activity Plan Re-Akreditasi | | | | | | | Feb'22 | SBU | | | | | | | | | |
| | | | | 3. Review LED dan LKPS | | Daftar Hadir dan MoM | | | | | | | Nov'22 | SBU | | | | | | | | | |
| | | | | 4. Simulasi AL | | Dokumen LED dan LKPS Program Studi | | | | | | | Nov'22 | BPM dan Eksternal | | | | | | | | | |
| | | | | 5. Registrasi akun LAM-Infokom | | Akun LAM-Infokom Program Studi MI | | | | | | | Nov'22 | ACE | | | | | | | | | |
| | | | | 6. Upload LED dan LKPS | | Review dan notifikasi pelaksanaan AL | | | | | | | Jan'23 | ACE | | | | | | | | | |
| I.4. Sertifikasi dan ISO | | | | | | | | | | | | | RP - | | Nov'22 | WTR | | | | | | | |
| | | a. Sertifikasi Laboratorium | | 1. Feasibility Study | | Hasil FS dan lab yang akan disertifikasi | | | | | | | Nov'22 | SBU | | | | | | | | | |
| | | b. ISO 21001:2018 | | 1. Feasibility Study | | Hasil FS dan bagian yang akan ditSO-kan | | | | | | | Nov'22 | SBU | | | | | | | | | |

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| Made by: | Approved by: |
|  Sasmito B.U. |  Tony H. Sialahi |

| Key Performance Indicator Definition | Target | PROCESS IMPROVEMENT | | | Control & Check Point | | | Budget | Due Date | PIC | Schedule '22 | | | | Schedule '23 | | | | |
|---|--------|---|---|--|--|---|---|--------|----------|-----|--------------|---|---|----|--------------|----|--------|-----|---|
| | | Main Activities / Projects | Sub-Activities | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 |
| II. SPMI | | | | | | | | | | | | | | | | | | | |
| II.1. Penetapan | | a. Risk Management Program | | | | | | | | | | | | | | | | | |
| | | | 1. Review draft template ke seluruh bagian (per-Dir) | | Draft Template Risk Register | | | | | | | | | | | Rp | - | | |
| | | | 2. Sosialisasi template ke seluruh bagian (per-Dir) | | Template Risk Register | | | | | | | | | | | | Apr'22 | SBU | |
| | | | 3. Collect register data per-bagian | | Register Data per-bagian | | | | | | | | | | | | Apr'22 | SBU | |
| | | | 4. Risk Register Document | | Risk Register Document | | | | | | | | | | | | Jul'22 | SBU | |
| | | | | | | | | | | | | | | | | | Jul'22 | SBU | |
| | | a. Naskah Akademik Survey Kepuasan | | | 1. Review draft instrumen pertanyaan naskah akademik ke seluruh bagian / prodi | | Draft instrumen Naskah Akademik Survey Kepuasan | | | | | | | | | Rp | - | | |
| | | | | | 2. Finalisasi instrumen pertanyaan | | Instrumen Naskah Akademik Survey Kepuasan | | | | | | | | | | Apr'22 | ACE | |
| | | | | | 3. Sosialisasi Naskah Akademik Survey Kepuasan | | Daftar Hadir dan MoM | | | | | | | | | | Mei'22 | ACE | |
| | | a. Gap Matriks Akreditasi | | | | | | | | | | | | | | | | | |
| | | Kriteria Tata Pamong, Tata Kelola dan Kerja Sama; | | | | | | | | | | | | | | | | | |
| | | IKU - Sistem Penjaminan Mutu | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | 1. Finalisasi Standar PT | | | | | | | | | | | | | | | | | |
| | | 2. Sosialisasi SN Dikti dan Standar PT | | | | | | | | | | | | | | | | | |
| | | 3. Campaign Implementasi SN Dikti dan Standar PT | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | a. Audit Mutu Internal* | | | | | | | | | | | | | | | | | |
| | | | 1. Revisi instrumen pertanyaan sesuai LKPS 9 Kriteria dan SN Dikti/Standar PT | | Instrumen Pertanyaan ter-update | | | | | | | | | | | | Jun'22 | SAB | |
| | | | 2. Go-Live pengembangan tool AMI (website BPM) | | AMI menggunakan Website BPM | | | | | | | | | | | | Mar'22 | ACE | |
| | | | 3. Pembuatan Jadwal AMI 2022 | | Jadwal AMI 2022 | | | | | | | | | | | | Apr'22 | WTR | |
| | | | 4. Sosialisasi Internal Auditor 2022 | | Daftar Hadir dan MoM | | | | | | | | | | | | Jun'22 | WTR | |
| | | | | | | | | | | | | | | | | | | | |
| | | III.2. Pelaksanaan | | | | | | | | | | | | | | | | | |
| | | a. Monitoring Pemeringkatan dan Award | | | | | | | | | | | | | | | | | |
| | | | 1. Menyusun model pemeringkatan | | Draft Model Pemeringkatan | | | | | | | | | | | | 2022 | ACE | |
| | | | 2. Mendapatkan kondisi Politeknik Astra saat ini | | Data terkait Politeknik Astra | | | | | | | | | | | | 2022 | ACE | |
| | | a. Survey Kepuasan Pelanggan | | | 1. Pelaksanaan Survey | | | | | | | | | | | | Nov'22 | ACE | |
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| Made by: | Approved by: |
|  Sasmito B.U. |  Tony H. Silalahi |

| Key Performance Indicator Definition | Target | PROCESS IMPROVEMENT | | Control & Check Point | Budget | Due Date | PIC | Schedule '22 | | | | Schedule '23 | | | | |
|---|--------|--|----------------|---|---------------|----------|-----|--------------|---|---|---|--------------|---|---|---|--|
| | | Main Activities / Projects | Sub-Activities | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| II.3. Evaluasi | | | | | | | | | | | | | | | | |
| a. Audit Mutu Internal* | | 1. Training Internal Auditor | | Daftar Hadir, Materi dan MoM | Rp 15.042.000 | Jun'22 | WTR | | | | | | | | | |
| | | 2. Pelaksanaan AMI by Auditor Internal | | Hasil AMI | | Jul'22 | WTR | | | | | | | | | |
| b. Audit Mutu Internal oleh Decra* | | 1. Pelaksanaan Audit Mutu Internal oleh Decra | | Hasil AMI oleh Decra (Temuan) | Rp 17.300.000 | Okt'22 | WTR | | | | | | | | | |
| II.4. Pengendalian | | | | | | | | | | | | | | | | |
| a. SPMI Online | | 1. Mengumpulkan data dan dokumen pendukung | | Data dan Dokumen Pendukung sesuai Website SPMI | Rp - | Nov'22 | SAB | | | | | | | | | |
| | | 2. Upload data dan dokumen pendukung | | Online Review kelengkapan upload Data dan Dokumen Pendukung | | Nov'22 | SAB | | | | | | | | | |
| b. Survey Kepuasan Pelanggan | | 1. Analisis dan membuat laporan hasil pelaksanaan survey | | Hasil Analisis Survey Kepuasan Pelanggan | Rp - | Des'22 | ACE | | | | | | | | | |
| c. Pengembangan SN Dikti dan Standar PT | | 1. PA/CA Pelaksanaan SN Dikti dan Standar PT | | Checklist monitoring pelaksanaan SN Dikti dan Standar PT | Rp 6.336.560 | 2022 | SAB | | | | | | | | | |
| | | 2. Induksi SPMI (Jurusian, Prodi, UPT) | | Daftar Hadir dan MoM | | Apr-22 | BPM | | | | | | | | | |
| | | 3. Review Prosedur | | Prosedur ter-update | | 2022 | WTR | | | | | | | | | |
| d. Audit Mutu Internal* | | 1. Rapat Tinjauan Manajemen | | Hasil Audit dan Survey Kepuasan Pelanggan (Status hasil AMI: Mencapai, Melampaui, Belum Mencapai, atau Menyimpang dari SN Dikti/Standar | Rp 12.817.320 | Nov'22 | ACE | | | | | | | | | |
| e. Best Practices SPMI dari PT lain* | | 1. Benchmark ke PT lain | | | Rp 15.656.000 | | | | | | | | | | | |
| | | 2. Seminar Penjaminan Mutu | | TBD | Rp 10.506.000 | Okt'22 | SAB | | | | | | | | | |
| f. QCC | | 1. Melakukan penjurian kegiatan Academic Day | | TBD | Rp 5.150.000 | Sep'22 | SBU | | | | | | | | | |
| | | | | | Rp - | Okt'22 | WTR | | | | | | | | | |

| OBJECTIVE | | PROCESS IMPROVEMENT | | | Control & Check Point | | | Schedule '22 | | | | Schedule '23 | | | | | | | | | | | |
|---|---------------|-----------------------------------|--|--|----------------------------------|--|---|----------------------|----------------------|---------------|--------------------------------------|---------------------|-----|------|-----|------|-----|------|-----|------|-----|------|-----|
| Key Performance Indicator | Target | Main Activities / Projects | | Sub-Activities | Budget | Due Date | PIC | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 |
| Definition | | | | | | | | | | | | | | | | | | | | | | | |
| III.5. Peningkatan | | | | | Rp 6.336.560 | | | | | | | | | | | | | | | | | | |
| a. Gap Matriks Akreditasi - Pengembangan SNI Dikti dan Standar PT; sesuai Permendikbud No. 3 tahun 2020 | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | 1. Peningkatan IKT Standar PT baru (pelampaunan Horizontal dan Vertikal serta mempunyai daya saing internasional) yang disesuaikan dengan Struktur Organisasi baru (Standar Ikt Pembelajaran, Standar Proses Pembelajaran, Standar Pengelolaan Pembelajaran) | | Revisi Standar Ikt dari bagian terkait | Revisi Standar Proses dari bagian terkait | Apr - Mei '22 | SAB | Jun - Jul '22 | SAB | Ags - Sep '22 | SAB | 2022 | SAB |
| | | | | Follow up : Standar Tenaga Pendidikan dan Kependidikan (DSM); Standar Sarana Prasarana (DPU); Standar Kerja Sama (SIN); Standar Penilaian Pembelajaran (DA3), Policy IT (SM), Prosedur LP2. | | Standar Baru Approval | Manual Baru | Manual Baru Approval | Manual Baru Approval | Buku SPMI | Program kampanye dan implementasinya | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| b. QCP (PIPPT, Akademik) Min 1 QCC project per departement | | | | | Rp 24.565.500 | | | | | | | | | | | | | | | | | | |
| | | | | 1. Pembentukan panitia | | Panitia terbentuk | | Okt'22 | WTR | | | | | | | | | | | | | | |
| | | | | 2. Pembuatan program kerja | | Program kerja | | Okt'22 | WTR | | | | | | | | | | | | | | |
| | | | | 3. Penentuan QCP, QCC ,dan SS | | Tema QCP, QCC dan SS | | Okt'22 | WTR | | | | | | | | | | | | | | |
| c. Pengembangan Kurikulum: Sharing 8 IKU PT (Dari kebijakan Kampus Merdeka) | | | | | Rp 21.424.000 | | | | | | | | | | | | | | | | | | |
| | | | | 1. Membuat acara sharing session terkait 8 IKU PT dan MBKM | | Materi, Daftar Hadir dan MoM | | Mei'22 | SBU | | | | | | | | | | | | | | |

Legend:

→ : Activity berlangsung selama 2022

■ : Due-date Activity

Note:

*Activity Gap Matriks Akreditasi/
Kriteria Tata Pamong, Tata Kelola dan Kerja Sama; IKU:
Penjaminan Mutu